

Trelawny Public School – Council Meeting Minutes

September 24, 2008

In Attendance

Daniela Schulze, Tom Vosper, Kiruthiha Kulendiren, Michelle Bruce-Lockhart, Tracey Batt-Watson, Heather Vickers, Susan Mahabir, Kirsten Tyborski, Beth Samra, Lynne Caskie, Marijana Haag, Monali Supramanyam, Rueben Supramanyam, Daphne Howard, Kelly Henderson, Gena Norbury, Catherine Cooper.

Regrets

Annie Owen

The meeting was called to order by Daniela Schulze at 7:15 pm.

Elections

All elected positions were described by current members occupying that position. Two new positions were also described: Communications Coordinator and Volunteer Coordinator. Principal Daphne Howard asked those present to signify interest in an elected position by a show of hands.

Chair	Daniela Schulze
Vice Chair	Kiruthiha Kulendiren
Secretary	Marijana Haag
Treasurer	Tracey Batt-Watson
Fundraising	Catherine Cooper & Monali Supramanyam
Volunteer Coordinator	Heather Vickers
Communications Coordinator	Kiruthiha Kulundiren

A brief discussion was held about voting rights. Council members who miss 3 meetings lose their right to vote, unless engaged in discussion through some means eg. via e-mail. This is to ensure that quorum is attainable, an attempt will be made to monitor attendance with respect to those who returned forms.

Action: Household Representation to be added to Bylaws by Daniela Schulze.

Principals Report

Construction:

- Completion of construction was delayed, most of the big work done, still some minor work to be completed
- New bike racks installed on East side of School, don't hold enough, more may have to be purchased later
- Ten portables will be removed, uncertain when this will happen
- Ground on West side of school will be paved/sodded – **Action:** Council needs to discuss this at a later date
- New board directive concerning libraries, converted so that 1/2 or 1/3 is computer lab, construction expected to begin March/09

Re-organization:

- Mandate by the ministry regarding class size has become increasingly strict, 90% of classes must be at 20 students, while only 10% of classes may go up to 23 students in the Primary Division
- Classes initially made were based on numbers projected in the Spring/08
- Once actual numbers submitted, the split 2/3 class was lost, but had to create 1/2, 3/4, & 4/5 split classes.
- Lost Mr. Tokue due to lower enrollment numbers
- Parents gave feedback on how they and students felt about how re-org was carried out, and expressed concern on the effectiveness of a split class
- **Action:** Kiruthiha Kulendiren to strategize how to help students through future reorg days in April

Kindergarten Courtyard:

- Sandbox to be removed at some point, will be replaced by portable hand sandbox

Communication Protocols:

All class letters include the Grade's Curriculum Expectations on one side. Teachers may personalize the other side of the class newsletter. Some teachers use class sites to communicate with parents. **Action:** Can teachers ensure that their class websites do not contain last year information, it is very confusing for some parents.

Lunchroom Supervisors:

The number of supervisors that can be hired has been reduced to 3. A suggestion was made to ask for parent volunteers to increase the number of supervisors during lunch recess. **Action:** Council to discuss this at next meeting.

Parking:

Parking on Trelawny Circle is very limited. Suggestions included;

- Walking
- Parking further away and walking
- Using Snow Goose as a possible drop-off site

Lice:

A student who has had lice, has to report to the office so that it can be confirmed that the student is lice-free before returning to class.

School Council By-Laws

Daniela Schulze will e-mail council members a copy of the By-Laws once they near completion. Teachers asked about the equality of Council funding the Grade 5 trip to Ontario Place. **Action:** Council to discuss this question.

Parents Reaching Out Grant

There is a maximum of \$1000 available from this grant.

Motion: to apply for the PRO grant this school year by Kiruthiha Kulendiren **seconded** by Michelle Bruce-Lockhart, **carried** by a show of hands. This motion will depend on admin agreeing to the additional workload.

Action: Daphne Howard to speak to Lorrie Minnicucci, to find out if PRO is "do-able".

Action: Daphne Howard and Daniela Schulze to supply Kiruthiha Kulendiren with Principals and Chairs letters of support respectively.

Treasurer's Report:

Marijana Haag reported the Rollover amount in error. This was in fact the previous years Rollover amount. At the time of this meeting the school did not have a Rollover amount to report. This may be ready at the next Council Meeting, but is expected to be approx. \$7300.

Teacher's Report

Kelly Henderson steps down from Council. Gena Norbury will be teacher representative this year. Teachers currently not working under a contract. Gena Norbury will update Council.

Action: Gena Norbury to supply Council with a Teacher's Wish List.

Other Business

Safe Arrival:

Safe Arrival telephone number is not working. Parents need to call the school to inform Safe Arrival about absences. The Safe Arrival telephone number will change with the new telephone system. New number will be posted on the school website.

Brian Brand asked teachers to inform Council of a Safe Arrival website costing \$8.95/month for 1 year or \$9.95/month for 2 years. Parents would visit the site, enter student name and reason for absence. This would make the task of Safe Arrival volunteers easier.

Action: Gena Norbury to ask Brian Brand about safety measures, and Council to discuss this further.

Lunch Lady:

Action: Council to decide whether to proceed with this fundraiser at next Council meeting.

Pizza Days:

Remain unchanged.

MacMillans:

Is booked for delivery on the date of first Parent-Teacher interviews

Spookathon:

Is going ahead. School needs Council/parent support in this endeavor.

Action: Daniela Schulze will put new Fundraising Chairs (Catherine & Monali) in contact with Annie Owen for direction in what needs to be done for the Spookathon.

The next meeting will be held on October 15, 2008 at 7:15 pm in the school library

Motion: to adjourn at 10:05pm by Daniela Schulze **seconded**; by Michelle Bruce-Lockhart carried; by a show of hands.

Dates of 2008/09 Council Meetings

October 15, 2008

November 19, 2008

January 21, 2009

February 18, 2009

April 15, 2009

May 20, 2009

June 10, 2009